

**HELLSGATE FIRE DISTRICT
FIRE BOARD
REGULAR MEETING
November 9th, 2016**

MINUTES

1. CALL TO ORDER

Board Chairman Gary Norem called the Fire Board Meeting to order on Wednesday, November 9th, 2016 at 5:35 p.m. at the Hellsgate Fire Department Station 21, 80 S. Walters Lane, Star Valley, Arizona.

2. ROLL CALL

Members Present: Board Chairman Gary Norem, Board Clerk Garah Monnich, Board Member Conrad Thorne and Board Member Mark Runzo.

Members Absent: Board Vice Chairman Jeff Shaw.

Staff: Chief Dave Bathke and Business Manager Angie Lecher

Public: Deputy Chief John Wisner, Charlie Smith, and Matt Highstreet.

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MINUTES

A. Regular Meeting of October 12th, 2016

- Board Member Runzo made a **Motion** to accept the October 12th, 2016 Board Meeting minutes. Board Member Thorne seconded the motion. The motion was unanimously **APPROVED**.

B. Executive Session of October 12th, 2016

- Board Member Thorne made a **Motion** to accept the October 12th, 2016 Executive Session minutes. Board Member Runzo seconded the motion. The motion was unanimously **APPROVED**.

C. Executive Session of September 14th, 2016

- Board Clerk Monnich made a **Motion** to accept the September 14th, 2016 Executive Session minutes. Board Member Thorne seconded the motion. The motion was unanimously **APPROVED**.

5. REPORTS AND CORRESPONDENCE

A. News Releases and Awards

None.

B. Chief's Report

Chief Dave Bathke presented the Chief's report for October.

**HELLSGATE FIRE DISTRICT
FIRE BOARD
REGULAR MEETING
November 9th, 2016**

- C. Fireflies Report
None.

6. FINANCIAL REPORTS

A. Approval of Financial Reports for October 2016

The board reviewed the financial reports presented by Business Manager Angie Lecher.

- Board Clerk Monnich made a **Motion** to accept the financial report as presented. Board Member Thorne seconded the motion. The motion was unanimously **APPROVED**.

B. Billing

The board reviewed the billing reports presented by Business Manager Angie Lecher. No action taken **DISCUSSION ONLY**.

7. UNFINISHED BUSINESS

A. Nobel Building Station 22 Report and Update

Byron was not present for a report Chief Dave Bathke answered questions about the progress of the station building.

B. Meyerson Law Strategic Analysis Planning

Charlie Smith gave the board an update of the upcoming hearing scheduled for December 12th-December 15th, 2016. No action was taken **DISCUSSION ONLY**.

C. Revision of Personnel Policy Guidelines 20.08 Drug & Alcohol Testing

- Board Clerk Monnich made a **Motion** to table Personnel Policy Guideline 20.08 Drug & Alcohol Testing. Board Member Runzo seconded the motion. The motion was unanimously **APPROVED**.

D. Adoption of New Personnel Policy Guidelines 10.15 Criminal Record Management, 20.23 Arrest for Driving Under the Influence and 40.28 Supplemental Benefits Plan

- Board Member Runzo made a **Motion** to approve Personnel Policy Guidelines 10.15 Criminal Record Management, 20.23 Arrest for Driving Under the Influence and 40.28 Supplemental Benefits Plan. Board Member Thorne seconded the motion. The motion was unanimously **APPROVED**.

8. NEW BUSINESS

A. Board Consideration and Appointment for Upcoming Vacated Position

The board reviewed the letter submitted by Matt Highstreet to be considered for the vacated board position starting December 1, 2016. The board asked Matt some questions about his qualifications for the position.

**HELLSGATE FIRE DISTRICT
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- Board Clerk Monnich made a **Motion** to approve appointment of Matt Highstreet to the vacated board position to start December 1, 2016. Board Chairman seconded the motion. The motion was unanimously **APPROVED**.

9. CALL TO THE PUBLIC

No public comment.

10. ADJOURNMENT

Chairman Norem called for an adjournment.

- Board Clerk Monnich made a **Motion** to adjourn the meeting. Board Member Runzo seconded the motion. The motion was unanimously **APPROVED**.

The meeting was adjourned at 6:58 p.m.

Respectfully Submitted
Angie Lecher, Business Manager