



# HELLSGATE FIRE DISTRICT

BOARD OF DIRECTORS

## NOTICE OF REGULAR MEETING

March 13<sup>th</sup>, 2019

Pursuant to ARS §38-431.02, notice is hereby given to members of the HFD Governing Board and to the public that the Governing Board will meet in Public Session on Wednesday, March 13<sup>th</sup>, 2019 beginning at 5:30 PM in the Training Room of Station 21, 80 S. Walters Lane, Star Valley, AZ 85541. Members of the Fire Board and legal counsel may attend either in person or by telephone conference call.

**During this meeting, Board Members may ask questions about, discuss, consider, approve, and/or take possible action on any listed Agenda item and any variable related thereto unless specifically otherwise indicated (such as under Public Forum). HFD may vote to go into Executive Session, which will not be open to the public, on any agenda item pursuant to ARS §38-431.03(A)(3) for legal advice with the Fire District Attorney on the matter(s) set forth in the agenda. All Agenda items are set for possible action.**

**Public Input:** Citizens may make oral comments on specific Agenda items if board calls for comment on the item. Citizens who wish to speak about an agenda item should complete a Request to Address form, indicating the topic they intend to address. Citizens may submit written comments of any length to the Fire Board. Citizens can make oral comment on any topic relevant to District business during the public forum. **Notice:** Public comment is encouraged, but it is important that everyone demonstrate the appropriate decorum, courtesy and respect during the meeting. Please treat your fellow citizens with courtesy. Outbursts, interruptions, and personal attacks will not be tolerated.

### - AGENDA -

1. CALL TO ORDER
2. ROLL CALL OF BOARD MEMBERS
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF MINUTES
  - a) Regular Minutes of February 13<sup>th</sup>, 2019
5. REPORTS & CORRESPONDENCE – In accordance with ARS §38-431.02(K), the Board shall not propose, discuss, deliberate, or take legal action on any matter unless that specific matter is properly identified on the agenda. Therefore, action taken as a result of a report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date in the following summaries:
  - a) Chiefs Report – Chief John Wisner
    - Snow Storm
    - Evacuation Planning
    - Memorials – McDaniel & Onizchak
    - JPA Update
    - IT System
  - b) Fireflies Report



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### 6. FINANCIAL REPORTS

- a) Review and Approval of Financial Reports for February

### 7. COUNTY REPRESENTATIVES – County Representatives to Introduce Themselves

- a) Gila County representatives will be present to introduce themselves to the board.
- b) Representatives will discuss their roles and their expectations from the Board.
- c) **POSSIBLE ACTION:** Discussion Only

### 8. FACILITIES USE – Facilities Use Policy and Form

- a) Board to review how to handle outside use of department facilities.
- b) Board to review the policy requested at last meeting from administrative staff.
- c) **POSSIBLE ACTION:** Discussion, Motion or Table

### 9. COMMITTEE FORMATION – Financial and Strategic Committee

- a) Board formed a committee at last month's meeting to address the financial and strategic goals of the district.
- b) Board needs to sit two representatives from its members to participate with the committee.
- c) **POSSIBLE ACTION:** Discussion, Motion or Table

### 10. POLICY REVISIONS – Policies 20.05 Corrective Action & Disciplinary Appeals and 40.21 Employee Assistance Program

- a) Board to review suggested revisions to policies 20.05 to meet the MOU language and 40.21 for statutory revisions.
- b) Board will discuss the suggested changes made by Brenda Tranchina to keep policies up to date. 20.05 changes are to follow language in the MOU signed by the board. 40.21 are changes to Arizona statutes.
- c) **POSSIBLE ACTIONS:** Discussion, Motion or Table

### 11. PUBLIC FORUM

*Speakers are limited to a three-minute oral presentation and may submit written comments of any length for Board files. Board Members may not discuss items that are not specifically identified on the Agenda. Therefore, pursuant to ARS §38-43101(G), Board action taken as a result of public comment is limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.*

### 12. ADJOURNMENT

Angie Lecher, On behalf and with Permission of Board Clerk, Nick Fitch



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Nick Fitch, Clerk of the Board

*HFD Training Room is accessible to the handicapped. In compliance with Americans with Disabilities Act, those with special needs, such as large print or other reasonable accommodations, may request them by calling 928-474-3835.*

Posted by: Angie Lecher

Date: 3-12-19

Time: 3:00 PM