

**HELLSGATE FIRE DISTRICT
FIRE BOARD
REGULAR MEETING
May 11th, 2016**

MINUTES

1. CALL TO ORDER

Board Chairman Gary Norem called the Fire Board Meeting to order on Wednesday, May 11th, 2016 at 5:33 p.m. at the Hellsgate Fire Department Station 21, 80 S. Walters Lane, Star Valley, Arizona.

2. ROLL CALL

Members Present: Board Chairman Gary Norem, Board Vice Chairman Jeff Shaw, Board Clerk Garah Monnich, Board Member Conrad Thorne and Board Member Mark Runzo.

Members Absent: None

Staff: Chief Dave Bathke and Business Manager Angie Lecher

Public: Deputy Chief John Wisner, Charlie Smith, Kay Green, Richard Miller, Jim Dooley, and Dennis Feather

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MINUTES

A. Regular Meeting of April 13th, 2016

- Board Member Thorne made a **Motion** to accept the April 13th, 2016 Board Meeting minutes. Board Clerk Monnich seconded the motion. The motion was unanimously **APPROVED**.

B. Executive Session Meeting Minutes of April 13th, 2016

- Board Clerk Monnich made a **Motion** to accept the April 13th, 2016 Executive Session minutes. Board Vice Chairman Shaw seconded the motion. The motion was unanimously **APPROVED**.

5. REPORTS AND CORRESPONDENCE

A. News Releases and Awards

Two thank you cards were received by the office, one for the use of our training room and the other for flowers sent for Chuck Heron's funeral.

B. Chief's Report

Chief Dave Bathke presented the Chief's report for April.

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C. Fireflies Report

None.

6. FINANCIAL REPORTS

A. Approval of Financial Reports for April 2016

The board reviewed the financial reports presented by Business Manager Angie Lecher.

- Board Clerk Monnich made a **Motion** to accept the financial report as presented. Board Vice Chairman Shaw seconded the motion. The motion was unanimously **APPROVED**.

B. Billing

The board reviewed paperwork submitted by one residence for a request and waiver of fees billed by LifeQuest services.

- Board Member Thorne made a **Motion** to waive the billing for Audrey Wilson. Board Vice Chairman Shaw seconded the motion. The motion was unanimously **APPROVED**.
- Board Member Thorne made a **Motion** to move agenda item 8. a. Audit Review ahead of unfinished business. Board Vice Chairman Shaw seconded the motion. The motion was unanimously **APPROVED**.

7. UNFINISHED BUSINESS

A. Meyerson Law Strategic Analysis Planning

No action.

B. Novel Construction Station 22 Report and Update

No report given.

8. NEW BUSINESS

A. Audit Review for Fiscal Year 14-15 by Kay Green from Accounting Professionals, LLC

Kay Green presented the audit findings and report for fiscal year 14-15 to the board for any questions or concerns.

- Board Clerk Monnich made a **Motion** to approve the audit report as presented. Board Member Thorne seconded the motion. The motion was unanimously **APPROVED**.
- Board Clerk Monnich made a Motion to move agenda item 9. Ahead of 8. b. Board Member Runzo seconded the motion. The motion was unanimously **APPROVED**.

B. 1st Draft Budget Review for Fiscal Year 16-17

Chief Dave Bathke presented the board with a first draft of the proposed budget for fiscal year 16-17. Discussion Only.

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9. CALL TO THE PUBLIC

Richard Miller informed the board the troubles he has had trying to follow our instructions to get his insurance to pay his bill. Dennis Feather hopes his bill will be addressed by the new billing and his insurance will receive the bill. Jim Dooley upset about his father bill for a Band-Aid and stated he felt like the crew was pressured into getting information to process the \$500 bill received.

10. ADJOURNMENT

Chairman Norem called for an adjournment.

- Board Clerk Monnich a **Motion** to adjourn the meeting. Board Member Runzo seconded the motion. The motion was unanimously **APPROVED**.

The meeting was adjourned at 7:16 p.m.

Respectfully Submitted
Angie Lecher, Business Manager