



HELLSGATE FIRE DISTRICT

BOARD OF DIRECTORS

NOTICE OF REGULAR MEETING

June 14th, 2017

Pursuant to ARS §38-431.02, notice is hereby given to members of the HFD Governing Board and to the public that the Governing Board will meet in Public Session on Wednesday, June 14th, 2017 beginning at 5:30 PM in the Training Room of Station 21, 80 S. Walters Lane, Star Valley, AZ 85541. Members of the Fire Board and legal counsel may attend either in person or by telephone conference call.

During this meeting, Board Members may ask questions about, discuss, consider, approve, and/or take possible action on any listed Agenda item and any variable related thereto unless specifically otherwise indicated (such as under Public Forum). HFD may vote to go into Executive Session, which will not be open to the public, on any agenda item pursuant to ARS §38-431.03(A)(3) for legal advice with the Fire District Attorney on the matter(s) set forth in the agenda. All Agenda items are set for possible action.

Public Input: Citizens may make oral comments on specific Agenda items or any topic relevant to District business during the public forum. Citizens who wish to speak should complete a Request to Address form, indicating the topic they intend to address. Citizens may submit written comments of any length to the Fire Board. Notice: Public comment is encouraged, but it is important that everyone demonstrate the appropriate decorum, courtesy and respect during the meeting. Please treat your fellow citizens with courtesy. Outbursts, interruptions, and personal attacks will not be tolerated.

- AGENDA -

1. **CALL TO ORDER**
2. **ROLL CALL OF BOARD MEMBERS**
3. **PLEDGE OF ALLEGIANCE**
4. **APPROVAL OF MINUTES**
 - a) Regular Minutes of May 10th, 2017
 - b) Executive Session Minutes of May 10th, 2017
 - c) Special Meeting Minutes of May 25th, 2017
 - d) Special Meeting Minutes of May 31st, 2017
 - e) Executive Session Minutes of May 31st, 2017
5. **REPORTS & CORRESPONDENCE** – In accordance with ARS §38-431.02(K), the Board shall not propose, discuss, deliberate, or take legal action on any matter in the following summaries:
 - a) News Releases and Correspondence
 - b) Chiefs Report – Acting Chief John Wisner
 - c) Fireflies Report
 - d) EMS Advisors
6. **FINANCIAL REPORTS**
 - a) Review and Approval of Financial Reports for May 2017



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7. BUDGET HEARING-2nd DRAFT

- a) 2nd Presentation of the District's budget for fiscal year 17-18.
- b) Board to consider official posting for approval July 19th, 2017.
- c) **POSSIBLE ACTION:** Discussion, Motion or Table

8. AUDIT ENGAGEMENT

- a) Audit proposals from firms for fiscal year 16-17.
- b) Board to consider auditing services from companies that have been contacted for this fiscal year audit.
- c) **POSSIBLE ACTION:** Discussion, Motion or Table

9. ARIZONA STATE RETIREMENT SYSTEM

- a) Presentation of correspondence regarding the Arizona State Retirement System for the District's participation in the plan.
- b) Possible update on status of Arizona State Retirement System participation by the District.
- c) **POSSIBLE ACTION:** Discussion, Motion or Table

10. PERSONNEL POLICIES UPDATE DUE TO LEGISLATION CHANGES

- a) Board to review changes to Personnel Policies 40.03 PTO, 40.14 Family Medical Leave Act, 40.17 Jury Duty Court Appearance, and 40.28 Supplemental Benefits Plan to meet Arizona Fair Wages and Health Families Act.
- b) Board to consider new Personnel Policy 40.29 Earned Paid Sick Time to meet Arizona Fair Wages and Health Families Act.
- c) **POSSIBLE ACTION:** Discussion, Motion or Table

11. SELECTION OF FIRE CHIEF FOR HELLSGATE FIRE DISTRICT

- a) Board to consider option for the position of Fire Chief for Hellsgate Fire District up to and include selection of the current Acting Fire Chief John Wisner.
- b) Board may choose to post for the position or make a potential selection.
- c) **POSSIBLE ACTION:** Discussion, Motion or Table



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12. EXECUTIVE SESSION – CONTRACT NEGOTIATIONS FOR FIRE CHIEF

The Board may vote to go into executive session

- a) Pursuant to A.R.S. Sec. 38-431.03(A)(1) for discussions or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussion, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting.
- b) **NOTE:** Pursuant to A.R.S. Sec. 38-431.03(D), legal action involving a final vote or decision of the District shall not be taken at an Executive Session except that the public body may instruct its attorneys or representatives as provided in A.R.S. Sec. 38-431.03(A)(4) and a public vote shall be taken before any legal action binds the District.
- c) **NOTE:** Executive Sessions are confidential pursuant to A.R.S. Sec. 38-431.03(C)

13. PUBLIC FORUM

Speakers are limited to a three-minute oral presentation and may submit written comments of any length for Board files. Board Members may not discuss items that are not specifically identified on the Agenda. Therefore, pursuant to ARS §38-43101(G), Board action taken as a result of public comment is limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

14. ADJOURNMENT

Angie Lecher, On behalf and with Permission of Board Clerk, Garah Monnich
Garah Monnich, Clerk of the Board

HFD Training Room is accessible to the handicapped. In compliance with Americans with Disabilities Act, those with special needs, such as large print or other reasonable accommodations, may request them by calling 928-474-3835.

Posted by: Angie Lecher

Date: 06/13/2017

Time: 5:00 PM